



POLICY 13.10

October 22nd, 2006

Chief of the Defence Staff Citation

INTRODUCTION

1. Each year a League member may be recognized for his or her national accomplishments or dedication to the Army Cadet Movement by the Chief of the Defence Staff in the form of a Citation. Nominations from the Branches may be submitted by letter to the National Office of the Army Cadet League of Canada (ACLC).

AUTHORITY

2. Approving authority for this award is the Chief of the Defence Staff (CDS). The Executive Committee (EC) of the ACLC shall choose a nominee during the first Committee meeting of any year. The recognition period shall be the previous calendar year.

SELECTION CRITERIA

3. The accomplishments or dedication of the nominees must reflect a standard above expectation and should be national in scope such as, but not limited to:
- a. long and meritorious service;
 - b. successful completion of a task or project that brings credit upon the ACLC and the Canadian Forces not previously recognized by another award.

PROCESS

4. Nominations received by the National Office and those made by members of the National Executive Committee will be considered at the first meeting or teleconference of the EC in any given year. The Committee shall vote on the nominees and the name of the winner shall be staffed forward to the CDS through DCdts 4-4 by the Executive Director.

5. The award will be presented jointly by a senior member of the CF and the President of the ACLC at the following Annual General Meeting (AGM). The winner shall be invited to attend the President's Reception to receive this award. The National Office shall pay for the cost of travel, meals and accommodation for the winner.

NOTIFICATION

6. The recipient must be notified 60 days in advance of the AGM in order to make personal arrangements for travel and to obtain and frame the commendation certificate.