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Distribution List:

### **POLICY MANUAL PURPOSE AND USE:**

1. This Policy Manual sets out the policies and procedures that guide the Army Cadet League of Canada. This is a living document and will be updated regularly to address changing times and regional needs. It is issued on the authority of the Executive Committee of The Army Cadet League of Canada.
2. The definitive regulations governing the Army Cadet League of Canada are found in "**The Queen's Regulations and Orders for the Canadian Cadet Organizations**" (QR Cadets) and in the League's corporate by-laws "**By-Law 8**". In addition, a "**Memorandum of Understanding**" (MOU) signed on December 1, 2005 further serves to clarify the responsibilities of all the partners in the Canadian Cadet Movement (CCM), but this MOU is ultimately subject to the foregoing regulations and By-Laws. Questions or suggestions should be addressed to the Executive Director at the National Office (address above).
3. This manual supersedes, and replaces in its entirety, the ACLC Reference Manual published October 24<sup>th</sup>, 1997, and its revisions. Any part of this Manual is subject to revision or cancellation without prior notice.

H. Eugene Lake  
President